

## **Self Registration program Installation**

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The Trackside Self Registration program is an add-on program that is designed to work with the TracksidePLUSv3 program. Before you install the Self Registration file, you should have installed the latest version of TracksidePLUSv3 onto the PC that will run the Self Registration program.

You may go to this link to get the TracksidePLUSv3 program.

<http://www.tracksidesoftware.com/Download/downloadplusv3.html>

After installing TracksidePLUSv3, you must download the program file for the Self Registration program. This file can be downloaded from:

<http://www.tracksidesoftware.com/Download/downloadselfreg.html>

This is a self-extracting WIN ZIP file. You will run this file then click the UNZIP button to save the file in your “C:\Trackside” folder.

After extracting the file, you will need to create a shortcut to it. Go into “My Computer” and find the file named “trackside\_kiosk.exe” and right click on it. Then click SEND TO, then DESKTOP SHORTCUT.

You have now completed the installation of the Trackside Self Registration program.

Before you can run the Self Registration program, you must run TracksidePLUSv2 on the PC and get connected to the correct database. After you are connected to the correct database, you should close down TracksidePLUSv3. Because the Self Registration program does not provide a means to SELECT A DATABASE, you must use Trackside to get pointed to the desired database.

## **Self Registration Setup and Use**

You can start the Self Registration program using the Trackside Kiosk icon on your desktop. Once the program starts, the splash screen will be presented. Though the program is designed for use with a touch screen, you can use a mouse throughout the program and on this screen to set it up. From this screen you can.

- Verify the database you are connected to
- Select the event you want to allow entries into
- Set the Preferences based on your needs
- Start the program for use
- Cancel out of starting the program



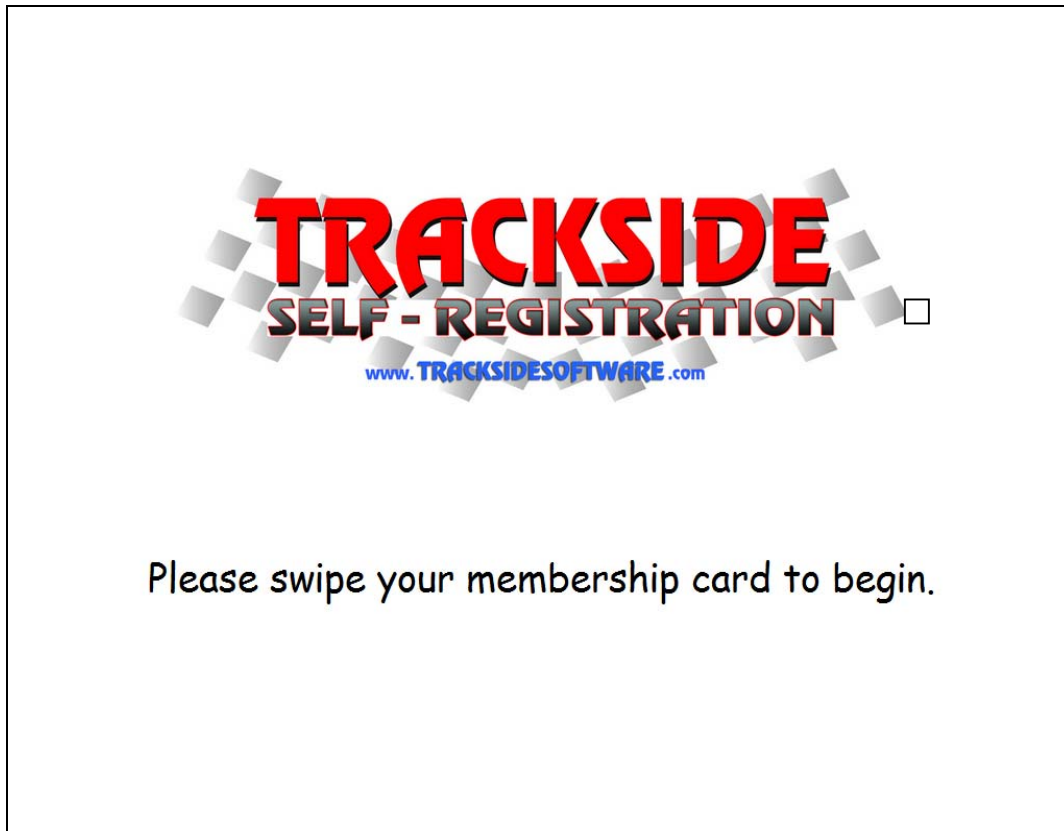
Be sure to click the Preferences button and configure the preferences to your liking. You must do this on each PC you install the software on.

Once you have started the program by clicking the OPEN KIOSK button, your program is ready for users to swipe their membership card and begin signing up for the event.

## **Exiting the Self Registration Software**

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In order to close the program, you must double click the far right corner of the far right checker in the Trackside logo on the main screen (see small box in screen below) and the program will terminate. When you restart the program, all settings are remembered and applied from its previous use.



The use of the program needs no further detailed explanation.